



## RCSA Elementary 2023-2024 Orientation Checklist

	Task	Who can help me with this?
	<p><b>Uniforms - Polos/jackets</b>            Students must be in an RCSA polo shirt, khaki or navy-blue bottoms (no denim, cargo, sweatpants, or leggings), athletic shoes (No Heelys, Crocs), and an RCSA jacket.</p>	<p>Order online!  <a href="https://www.frenchtoast.com/schoolbox/schools/river-city-science-academy-elementary-QS618AZ">https://www.frenchtoast.com/schoolbox/schools/river-city-science-academy-elementary-QS618AZ</a></p> <p>Limited fleece sizes are available in the Business Office.  <a href="https://rcsabusinessoffice.youcanbook.me/">https://rcsabusinessoffice.youcanbook.me/</a>            *Appointments are required. No walk-ins.</p>
	<p><b>Carpool Tags</b>            Parents must have an RCSA carpool tag to pick up from the carpool line. Two carpool tags will be provided at Orientation after signing the digital Carpool Contract. Additional tags can be purchased for \$5/pair. Payment must be made using the payment link, and an appointment must be made with the front office for pick-up, where the receipt showing payment will be submitted.</p>	<p>Front Office  <a href="https://rcsafrontoffice.youcanbook.me/">https://rcsafrontoffice.youcanbook.me/</a>            *Appointments are required. No walk-ins.</p>
	<p><b>Lunch/Breakfast - SLA account set up online, Free &amp; Reduced Lunch Application</b>            *SLA Guide &amp; Free/Reduced Lunch form can be found in the newsletter.  <b>FREE BREAKFAST &amp; LUNCH FOR ALL STUDENTS HAS BEEN DISCONTINUED.</b></p>	<p>Business Office  <a href="https://rcsabusinessoffice.youcanbook.me/">https://rcsabusinessoffice.youcanbook.me/</a>            *Appointments are required. No walk-ins.</p>
	<p><b>Boys &amp; Girls Club (former Extended Day) Registration</b>   <i>Required in-person orientation on Wednesday, August 16<sup>th</sup> @ 3:15 pm for those who have accepted a spot.</i>             After School Hours: 2:45 pm – 6:00 pm</p>	<p>Boys &amp; Girls Club Applications may be completed using the link in the newsletter or copied below.   <a href="https://www.bgcnf.org/2023-b2s">https://www.bgcnf.org/2023-b2s</a>             Ms. Smith, Boys &amp; Girls Club Unit Director (email on back page)</p>
	<p><b>Morning Care</b>             Before School Fees: \$150 / Month &amp; \$75 per sibling</p>	<p>Morning Care Applications may be completed using the link in the newsletter.</p>
	<p><b>Technology Talk – August 16<sup>th</sup> @ 3:15 pm (virtual)</b>            Class Dojo, Clever, RCSA Connect, i-Ready, Accelerated Reader, IXL, and HMH Online</p>	<p>A link has been sent out through the RCSA Rocket Reader Newsletter and ClassDojo for families to register.</p>
	<p><b>Club Registration – Register your student for outside vendor clubs.</b> *School-based Club registration will open</p>	<p>Club Vendor</p>



	on Monday, August 21 <sup>st</sup> through SchoolPay. Links will be posted in Class Dojo and the newsletter.	
	<b>Class Dojo</b> - Download app (Code or invitation will be provided at Orientation.)	Homeroom Teacher
	<b>Clever Access</b> (this is how to access all of our online platforms)	Homeroom Teacher

**Other important resources/contacts:**

Front Office	Ms. Gamboa, <a href="mailto:kgamboa@rivercityscience.org">kgamboa@rivercityscience.org</a>
Business Office	Mrs. Gajewski, <a href="mailto:sgajewski@rivercityscience.org">sgajewski@rivercityscience.org</a>
Assistant Admin*	Mr. Brown, <a href="mailto:wbrown@rivercityscience.org">wbrown@rivercityscience.org</a>
Dean of Operations*	Mrs. Schumacher, <a href="mailto:gschumacher@rivercityscience.org">gschumacher@rivercityscience.org</a>
Dean of Academics*	Mrs. Vincent, <a href="mailto:lvincent@rivercityscience.org">lvincent@rivercityscience.org</a>
Dean of Students*	Mrs. Lasoff, <a href="mailto:mlasoff@rivercityscience.org">mlasoff@rivercityscience.org</a>
Principal*	Mrs. Spanbauer, <a href="mailto:nspanbauer@rivercityscience.org">nspanbauer@rivercityscience.org</a>
School Counselor	Mr. Aslan, <a href="mailto:jaslan@rivercityscience.org">jaslan@rivercityscience.org</a>
ESE Grades K-2	Mrs. Stahl, <a href="mailto:tstahl@rivercityscience.org">tstahl@rivercityscience.org</a>
ESE Grades 3-5	Mrs. Puckett, <a href="mailto:epuckett@rivercityscience.org">epuckett@rivercityscience.org</a>
Speech Services	Ms. Tew, <a href="mailto:rtew@rivercityscience.org">rtew@rivercityscience.org</a>
Gifted	Mrs. Garmon, <a href="mailto:wgarmon@rivercityscience.org">wgarmon@rivercityscience.org</a>
Enrollment	Mrs. McKendrick, <a href="mailto:jmckendrick@rivercityscience.org">jmckendrick@rivercityscience.org</a>
Boys & Girls Club Unit Director	Ms. Smith, <a href="mailto:summers@bgcnf.org">summers@bgcnf.org</a> and/or <a href="mailto:susmith@rivercityscience.org">susmith@rivercityscience.org</a>

\*Do not receive dojo messages. Communication must be sent via email.